

The Arc
High Street
Clowne
S43 4JY

To: Chair & Members of the Finance
and Corporate Overview Scrutiny
Committee

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Friday, 14th February 2025

Dear Councillor

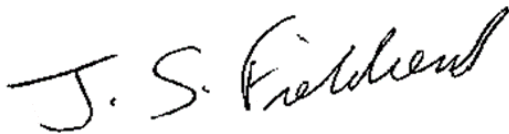
FINANCE AND CORPORATE OVERVIEW SCRUTINY COMMITTEE

You are hereby summoned to attend a meeting of the Finance and Corporate Overview Scrutiny Committee of the Bolsover District Council to be held in the Council Chamber on Tuesday, 25th February, 2025 at 10:00 hours.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on page 3 onwards.

Yours faithfully



Solicitor to the Council & Monitoring Officer

Equalities Statement

Bolsover District Council is committed to equalities as an employer and when delivering the services it provides to all sections of the community.

The Council believes that no person should be treated unfairly and is committed to eliminating all forms of discrimination, advancing equality and fostering good relations between all groups in society.

Access for All statement

You can request this document or information in another format such as large print or **language** or contact us by:

- **Phone:** [01246 242424](tel:01246242424)
- **Email:** enquiries@bolsover.gov.uk
- **BSL Video Call:** A three-way video call with us and a BSL interpreter. It is free to call Bolsover District Council with Sign Solutions, you just need WiFi or mobile data to make the video call, or call into one of our Contact Centres.
- Call with [Relay UK](#) - a free phone service provided by BT for anyone who has difficulty hearing or speaking. It's a way to have a real-time conversation with us by text.
- **Visiting** one of our [offices](#) at Clowne, Bolsover, Shirebrook and South Normanton

FINANCE AND CORPORATE OVERVIEW SCRUTINY COMMITTEE AGENDA

Tuesday, 25th February, 2025 at 10:00 hours taking place in the Council Chamber

Item No.		Page No.(s)
1.	Apologies for Absence	
2.	Urgent Items of Business	
	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
3.	Declarations of Interest	
	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:	
	a) any business on the agenda;	
	b) any urgent additional items to be considered;	
	c) any matters arising out of those items;	
	and if appropriate, withdraw from the meeting at the relevant time.	
4.	Minutes	4 - 6
	To consider the minutes of the Finance & Corporate Overview Scrutiny Committee meeting held on 23 rd January 2025.	
5.	List of Key Decisions and Items to be Considered in Private	7 - 11
	<i>Members should contact the officer whose name appears on the List of Key Decisions for any further information). NB: If Members wish to discuss an exempt report under this item, the meeting will need to move into exempt business and exclude the public in accordance with the Local Government (Access to Information) Act 1985 and Local Government Act 1972, Part 1, Schedule 12a for that part of the meeting only.</i>	
6.	Corporate Ambitions Performance Update - October to December 2024 (Q3 - 2024/25)	12 - 46
7.	Work Programme 2024/25	47 - 52

Agenda Item 4

FINANCE AND CORPORATE OVERVIEW SCRUTINY COMMITTEE

Minutes of a meeting of the Finance and Corporate Overview Scrutiny Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne on Thursday, 23rd January 2025 at 14:00 hours.

PRESENT:-

Members:-

Councillor David Bennett in the Chair

Councillors Sally Renshaw (Vice-Chair), Rowan Clarke, Justin Gilbody, Lucy King and Jane Yates.

Officers:- Theresa Fletcher (Section 151 Officer), Jim Fieldsend (Monitoring Officer) and Thomas Dunne-Wragg (Scrutiny Officer).

Also in attendance at the meeting was Councillor Tom Kirkham, observing.

FCO26-24/25 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Janet Tait.

FCO27-24/25 URGENT ITEMS OF BUSINESS

There were no urgent items of business to be considered.

FCO28-24/25 DECLARATIONS OF INTEREST

There were no declarations of interest made.

FCO29-24/25 MINUTES – 28TH NOVEMBER 2024

Moved by Councillor Jane Yates and seconded by Councillor Rowan Clarke

RESOLVED that the minutes of a meeting of the Finance and Corporate Overview and Scrutiny Committee held on 28th November 2024 be approved as a true and correct record.

FCO30-24/25 LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE

Committee considered the List of Key Decisions and Items to be Considered in Private document.

RESOLVED that the List of Key Decisions and Items to be considered in the Private document be noted.

FINANCE AND CORPORATE OVERVIEW SCRUTINY COMMITTEE

FCO31-24/25 PROPOSED BUDGET - MEDIUM TERM FINANCIAL PLAN 2024/25 - 2028/29

Committee considered a report in relation to the Council's proposed Medium Term Financial Plan (MTFP) for 2025/26 to 2028/29 prior to it being presented to Council on 29th January. The report, covered revenue and capital expenditure for both the General Fund (GF) and Housing Revenue Account (HRA). The report included Council Tax implications, proposed HRA dwelling rent increases and the capital programme, with additional details provided in the appendices.

The revenue budget covered day-to-day operational costs, such as salaries and property maintenance, while the capital budget focused on investment in infrastructure and major equipment. Capital expenditure was set at a £10,000 threshold, with amounts below classified as revenue. The HRA was a separate, ring-fenced account, primarily funded by housing rents and used for property maintenance and debt repayments. The GF's main income came from business rates, council tax, and government grants, with salaries being the largest expense. Both the GF and HRA required separate management of their finances.

A one-year government funding settlement was confirmed for 2025/26, with an increase in the revenue support grant and the introduction of a one-off Recovery Grant. However, reductions in government funding were expected from 2026/27, with an anticipated £5.9m cut in funding that year and further reductions thereafter. The Council had established a reserve to manage fluctuations in business rates income, which was expected to be depleted by 2028/29.

A 2.99% increase in Council Tax was proposed for 2025/26, raising £6.07 for a Band D property, which was within the referendum limit. The tax base for the district had overall increased, though some parishes had seen reductions. The proposed rent increase for HRA dwelling rents was 2.7%, in line with government regulations, with the average social rent increase being £130 annually, and affordable properties seeing an average increase of £181.48 annually.

Both the GF and HRA capital programmes were fully funded, with no new borrowing planned. Any unspent capital funds from 2024/25 would be carried forward into 2025/26.

Moved by Councillor Justin Gilbody and seconded by Councillor Rowan Clarke
RESOLVED that the Medium-Term Financial Plan 2024/25 - 2028/29 report be noted.

FCO32-24/25 TREASURY STRATEGY REPORTS 2025/26 - 2028/29

Committee considered a report in relation to the Authority's suite of Treasury Strategies for 2025/26 to 2028/29, prior to them being presented to Council on 29th January.

Treasury risk management at the Authority was conducted within the framework of the Chartered Institute of Public Finance and Accountancy's *Treasury Management in the Public Services: Code of Practice 2021 Edition* (the CIPFA Code) which required the Authority to approve a treasury management strategy before the start of each financial year.

FINANCE AND CORPORATE OVERVIEW SCRUTINY COMMITTEE

Since 2019/20 there had been a requirement to produce three separate treasury strategies. The report, therefore, includes the strategy for Treasury Management, The Capital Strategy and the Corporate Investment Strategy.

As in previous years, the Authority's Treasury Management Strategy provided the framework for managing the Authority's cash flows, borrowing and investments, and the associated risks for the years 2025/26 to 2028/29. The Treasury Management Strategy set out the parameters for all borrowing and lending as well as listing all approved borrowing and investment sources. Prudential indicators aimed at monitoring risk were also included at Appendix 1 to the report.

The Capital Strategy was intended to be a high level, concise overview of how capital expenditure, capital financing and treasury management activity contributed to the provision of the Authority's services. The report also provided an overview of the associated risk, its management and the implications for future financial sustainability. The Capital Strategy set out the capital expenditure plans for the period and how they would be financed. It also provided information of the minimum revenue provision, capital financing requirement and prudential indicators aimed at monitoring risk (Appendix 2).

The Corporate Investment Strategy focused on investments made for service purposes and commercial reasons, rather than those made for treasury management. Investments covered by this strategy included earning investment income through commercial investments or by supporting local services by lending to or buying shares in, other organisations (Appendix 3).

Moved by Councillor Jane Yates and seconded by Councillor Lucy King
RESOLVED that the Treasury Strategy reports 2025/26 - 2028/29 be noted.

FCO33-24/25 WORK PROGRAMME 2024/25

Committee considered their work programme 2024/25 presented by the Scrutiny Officer.

Moved by Councillor Justin Gilbody and seconded by Councillor Jane Yates
RESOLVED that the work programme 2024/25 be noted.

The meeting concluded at 14:28 hours.



The Arc
High Street
Clowne
Derbyshire
S43 4JY

7 Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Published on: 31st January 2025

INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Jim Fieldsend, Monitoring Officer, at this address or by email to jim.fieldsend@bolsover.gov.uk. The list can also be accessed from the Council’s website at www.bolsover.gov.uk.

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

Members of Executive are as follows:

- ∞ Councillor Jane Yates - Leader and Portfolio Holder for Policy, Strategy and Communications
- Councillor Donna Hales - Deputy Leader and Portfolio Holder for Corporate Performance and Governance
- Councillor John Ritchie - Portfolio Holder for Growth
- Councillor TBC - Portfolio Holder for Environment
- Councillor TBC - Portfolio Holder for Housing
- Councillor Mary Dooley - Portfolio Holder for Health and Wellbeing
- Councillor Clive Moesby - Portfolio Holder for Resources

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list also shows the reports intended to be dealt with in private and the reason why the reports are exempt or confidential. Members of the public may make representations to the Monitoring Officer about any particular item being considered in exempt and why they think it should be dealt with in public.

The list does not detail *all* decisions which have to be taken by the Executive, only “Key Decisions” and “Exempt Reports”. In these Rules a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

(3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

6 The dates for meetings of Executive can be found here:

<https://committees.bolsover.gov.uk/ieListMeetings.aspx?Committeeld=1147>

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Management of Corporate Debt - write off of debts	Executive	3 rd March 2025	Report of the Portfolio Holder for Portfolio Holder - Resources	Theresa Fletcher, Service Director Finance & Section 151 Officer	Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Public Session
Aquisition of land and property 10	Executive	Within the next three months	Report of the Portfolio Holder for	Natalie Etches, Business Growth Manager	Key It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.	Fully exempt

**SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION**

**PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Bolsover District Council

Finance & Corporate Overview Scrutiny Committee

25th February 2025

Council Plan Targets Performance Update – October to December 2024

Report of the Information, Engagement & Performance Manager

Classification	This report is Public
Report By	Kath Drury, Information, Engagement and Performance Manager
Contact Officer	Kath Drury kath.drury@bolsover.gov.uk

PURPOSE/SUMMARY OF REPORT

To report the Quarter 3 outturns for Council Plan targets 2024-2028

Out of the 34 targets:

- 31 (91%) targets are on track
- 1 (3%) target has been achieved
- 2 (6%) targets are not on track

Out of the 53 key performance indicators:

- 38 (72%) indicators have a positive outturn
- 10 (18%) indicators have a negative outturn
- 5 (10%) indicators are within 10% of their target

REPORT DETAILS

1. Background

1.1 The attached appendices contain the performance outturns as of 31st December 2024.

2. Details of Proposal or Information

2.1 A summary of performance by Council Plan aim is provided below:

2.2 Our Customers – Providing excellent and accessible services

- 8 targets in total, all on track.

Out of the 34 performance indicators:

- 25 (75%) have a positive outturn
- 5 (14%) have a negative outturn
- 4 (11%) are within 10% of their target

2.3 **Our Environment – protecting the quality of life for residents and businesses, meeting environmental challenges, and enhancing biodiversity**

- 9 targets in total
- 8 (88%) targets on track
- 1 (12%) target not on track - **ENV.05** - *Carry out 155 targeted proactive littering / dog fouling patrols per year.* The appendix contains the narrative for this exception.

Out of the 10 performance indicators:

- 5 (50%) have a positive outturn
- 4 (40%) have a negative outturn
- 1 (10%) is within 10% of its target

2.4 **Our Economy – by driving growth, promoting the District and being business and visitor friendly**

- 7 targets in total, all on track.

2.5 **Our Housing – by delivering social and private sector housing growth**

- 10 targets in total,
- 8 (80%) targets on track
- 1 (10%) achieved (behind target) – **Hous 01** *Prepare and adopt new Council Housing Strategy by December 2024 (originally October 2024)*
- 1 (10%) target not on track – **Hous 02** -*Deliver 200 new homes through a new Bolsover Homes Programme using Dragonfly Development Ltd by March 2028.* The appendix contains the narrative for this exception.

Out of the 9 performance indicators:

- 8 (88%) have a positive outturn
- 1 (12%) has a negative outturn

2.6 **Dragonfly KPIs**

Dragonfly a company wholly owned by the Council significantly contribute to the achievement of the Council Plan. A summary of their performance against their key performance indicators is appended.

3. **Reasons for Recommendation**

- 3.1 This is an information report to keep Members informed of progress against the Council Plan 2024-2027 noting progress and any areas of concern.

4 Alternative Options and Reasons for Rejection

4.1 Not applicable to this report as providing an overview of performance against agreed targets.

RECOMMENDATION(S)

1. That quarterly outturns against the Council Plan 2024-2028 targets be noted.

<u>IMPLICATIONS:</u>	
<u>Finance and Risk:</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Details:	
On behalf of the Section 151 Officer	
<u>Legal (including Data Protection):</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Details:	
On behalf of the Solicitor to the Council	
<u>Environment:</u>	
Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.	
Details:	
By reporting on targets which supports the Council to meet its carbon neutral target and enhance the environment.	
<u>Staffing:</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Details:	
On behalf of the Head of Paid Service	

DECISION INFORMATION

Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)	N/A

District Wards Significantly Affected	None
Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input type="checkbox"/> SLT <input checked="" type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/>	Cabinet Members/SLT informed on route via the quarterly performance process Details: Ward Members

Links to Council Ambition: Customers, Economy and Environment.
All

DOCUMENT INFORMATION	
Appendix No	Title
1	Performance Summary for Our Customers Q3
2	Performance Summary for Our Environment Q3
3	Performance Summary for Our Economy Q3
4	Performance Summary for Our Housing Q3
5	KPI Summary for Dragonfly Q3

Background Papers
<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i>
All council details held on the PERFORM system. Dragonfly KPIs extracted from their records.

Rpttemplate/BDC/021122

Appendix 1: Council Plan Targets and Supporting KPI's for 'Our Customers by providing excellent and accessible services'

Status Key

Target Status	Usage
On Track	The target is progressing well against the intended outcomes and intended date.

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Council Target	Status	Q3 October – December 2024 Progress
CUS.01 - Develop real time customer satisfaction measurement for our contact centres by March 2026 and explore rolling this out further throughout the plan period	On Track	<p>Customer Services Realtime satisfaction surveys via Live Chat and Email 666 surveys issued with 63 responses received (9.5% response rate). Note: This is a rolling % value during 2024/25.</p> <p>75% satisfaction rate (cumulative). 13 individuals requested a call back which is undertaken by the relevant service team and coordinated by customer services. Capturing feedback from those who contact Customer Services via telephone and text messaging to be developed.</p> <p>Some positive comments received include: <i>Advisor was very helpful and went out her way to ensure issue logged and dealt with</i> <i>All contact through email has been brilliant always sorting out queries quickly and respectfully.</i> <i>Excellent and prompt service</i> <i>Very friendly and efficient</i></p>
CUS.02 - Ensure we achieve a score of 90% or above (Excellent) on all four categories (Content, Accessibility, Marketing and User Experience) for our website using the Silktime software by December 2027	On Track	<p>The current scores from Silktime are: 90% content; 93% accessibility; 75% marketing; 86% user experience. The scores will go up and down as more content is added/deleted.</p> <p>The team is now fully staffed, and work has started on upgrading the website to the latest software version. As part of this upgrade, Comms & Design will be 'cleaning' the back office of the website of any unnecessary images/documents/pages and also refreshing the home page which will increase certain scores.</p>

<p>CUS.03 - Work with stakeholders, regional and local partnerships to deliver shared strategies and priorities and publish an annual progress and evaluation report in respect of cross cutting themes (skills, aspiration, health, and local rail offer)</p>	<p>On Track</p>	<p>The report was presented at the AGM in September and will then be presented to full Council on 29.01.2025 together with an update on direction of travel on the Partnerships evolution. The Rail Partnership has been shortlisted for a national award for the delivering the fusion project.</p> <p>The Community Rail Partnership has achieved accreditation again this year, formally recognised by the Department for Transport. Core funding has been secured from various partners, including neighbouring District Councils, County Councils, Paris and Town Councils and Train Operating Companies.</p> <p>The AGM for the Rail Partnership will take place in April 2025 where the annual report will be presented.</p>
<p>CUS.04 - Monitor progress against the Equality Plan and objectives for 2023-2027 and publish information annually</p>	<p>On Track</p>	<p>Good progress continues on the Equality Plan. In this quarter the council report template has been reviewed to include Equality & Consultation implications. This will assist decision makers to take into consideration equality implications (due regard).</p>
<p>CUS.05 - Explore running a residents' survey to gain resident feedback on place-based services and priorities for improvement by March 2025.</p>	<p>On track</p>	<p>Closing date extended for the Citizens Survey due to a disappointing level of response - 111. This has now increased to 179. Once the results are analysed this will inform whether the age range and geographical range is wider with this approach compared to the Citizens' Panel. A light touch review will then be undertaken to seek improvements on uptake for the Autumn survey.</p>
<p>CUS.06 - Increase participation in sport, leisure, and social activities, by 3,000 attendances per year, through the delivery of several physical activity interventions (Active Schools, Active Communities, Active Holidays, Active Clubs, Active Interventions and Active Leisure)</p>	<p>On track</p>	<p>Participation levels by interventions: Active Schools - 5208 Active Clubs - 22 Active Holidays - 552 Active Interventions - 6256 Active Communities - 870 Active Leisure (facility-based activity) – 84,525 Events, Learning & Other activities - 44 Total participation for Qtr 3 – 97,477 to date 310,823. Year one target £403,000 – on track.</p>
<p>CUS.07 - Deliver a health intervention programme which provides 500 adults per year with a personal exercise plan</p>	<p>On track</p>	<p>The Public Health target of 125 referrals per quarter continues to be exceeded, during quarter 3, 184 clients were processed through the exercise referral programme.</p>







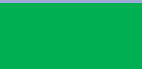
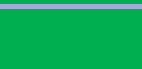

via the exercise referral scheme and aims to retain at least 50% into continued exercise after 12 weeks.		To date – 509, above target. For quarter 3, 113 people continued to exercise after the 12-week programme (61%).
CUS.08 - Improve employee engagement and feedback to enable the Council to develop a fully inclusive People Strategy by March 2026	On track	<p>Employee Survey results have been generated and SLT have agreed to set up a Working Group to work through the results and generate an initial response to staff with an action plan. This will then be factored into a People/HR Strategy. One significant issue which may affect the strategy being developed is the local government reorganisation as the Council's focus in the coming months will be shifted to working on developing an approach to the reorganisation proposals to ensure the Council is best prepared.</p> <p>The milestone of securing a new Occupational Health provider by March 2025 has been achieved this quarter.</p> <p><u>Note:</u> The original target date stated March 2025 whereas the target control sheet containing the milestones stated March 2026. Now amended to bring the two into line.</p>

Supporting Key Performance Indicators

Status Key

Target Status	Usage
 Positive outturn	The outturn is On/Above Target or positive (for some targets a positive outturn requires the result to be below the target set).
 Within target	The outturn is within 10% of the target set.
 Negative outturn	The outturn is below target or negative (for some targets exceeding the target results in a negative outturn).

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Customer Services	Q1 2024/25 Outturn	Q2 2024/25 Outturn	Q3 2024/25 Outturn	Q3 2024/25 Target	Status	
CSP 01. % Calls answered within 20 secs	72	77	80	80		On/Above Target
CSP 02. % of Abandoned Calls	4	2	2	3		Below Target (Positive)
CSP 03. Average wait time to not exceed 30 seconds	43	31	30	30		On Target
CSP 04. % of emails answered within 8 working days	99.7	99.5	99.7	100		Within Target
CSP 05. % of Live Chats answered within 20 secs	90	90	90	90		On/Above Target
CSP 07. % of External Satisfaction (Realtime)	New	82	75	85		Below Target
CSP 08. % Calls answered within 20secs (Corporate)	89	92	93	90		On/On/Above Target
CSP 09. % of Abandoned Calls (Corporate)	6	7	8	10		Below Target (Positive)
CSP 10. % Stage 1 Complaints answered within 10 working days	100	98	100	100		On/Above Target

CSP 11. % Stage 2 Complaints answered within 20 working days	100	100	100	100		On/Above Target
CSP 12. % of all stage complaints acknowledged within 5 working days	100	96	98.6	100		Within Target
Financial services						
01.% Sundry Debtors arrears collected	48.8	64.4	70.2	80		Below Target
02. % Invoices paid within 30 days	99.14	99.57	99.75	98		On/Above Target
HR						
HR 01. Days Sickness per Full Time Equivalent	2.24	2.35	2.09	2.1		Below Target (Positive)
ICT						
IT 01/11 - Incidents and service requests resolved within target time (%)	88	90	84	80		On/Above Target
IT 02/11 - Incidents and service requests fixed at first point of contact (%)	57	56	50	40		On/Above Target
Leisure services						
01. Deliver a health intervention programme which provides 500 adults per year with a personal exercise plan via the exercise referral scheme	166	179	184	125		On/Above Target
02. Retain at least 50% of health referral clients into continued exercise after 12 weeks.	70	141	113	63		On/Above Target
Performance & Improvement						
CSI 19 % FOI/EIR requests responded to in 20 working days	93	88.6	93.2	95		Within Target
Planning						
PLA 01. Determining 'Discharge of Condition' applications within national target deadlines (%)	90	86	100	80		On/Above Target
PLA 157a Determining "Major" applications within target deadlines (%)	100	100	100	70		On/Above Target

PLA 157b Determining "Minor" applications within target deadlines (%)	100	100	100	80		On/Above Target
PLA 157c Determining "Other" applications within target deadlines (%)	100	100	100	80		On/Above Target
Revenues and Benefits						
01. % Council Tax arrears collected (profiled target)	6.7	13.7	17.8	20		Below Target
02. % NNDR arrears collected (profiled target)	17.4	31.9	5	40		Below Target
03. % Council Tax Collected	95.95	95.82	94.89	96.5		Within Target
04. % Non-domestic Rates Collected	94.17	96.03	89.22	98.5		Below Target
05. Benefit overpayments as a % of benefit awarded	3.45	3.18	3.19	8		Below Target (Positive)
06.% Recovery of overpayments excluding from ongoing Housing Benefit	35.82	52.34	32.62	20		On/Above Target
07. % Telephone Abandonment: Revenues	2	3.18	1.2	8		Below Target (Positive)
08. % Calls answered within 20 seconds: Revenues	80.6	87.2	95.6	70		On/Above Target
09. % Telephone Abandonment: Benefits	0.7	1	1.2	3		Below Target (Positive)
10. % Calls answered within 20 seconds: Benefits	95.3	94.4	95.6	80		On/Above Target
11. % Housing Benefit overpayment arrears collected	8.9	8.9	11.2	7.5		On/Above Target
12. Time taken to process Housing Benefit/Council Tax Benefit new claims and change events (days)	5.9	5.8	Not Available	10		Below Target (Positive)

KPI Exception Notes

<p>CSP 07. % of External Satisfaction (Realtime)</p>	<p>Realtime satisfaction surveys via Live Chat and Email 666 surveys issued with 63 responses received (9.5% response rate) Note: % value is a rolling total for 2024/25. 75% were satisfied or very satisfied with the service they received via Customer Services. 13 individuals requested feedback which will be coordinated by Customer Services. This is the first year of measuring customer satisfaction this way and other channels such as telephone and text messaging needs to be captured.</p>
<p>01.% Sundry Debtors arrears collected</p>	<p>We are working with departments regularly to discuss options and best approaches to recovery as well as with the Revenue's recovery team. There are a number of instalment agreements in place, so the target will take longer to reach than if we received payment in one go. Steady progress against the target being made.</p>
<p>01. % Council Tax arrears collected (profiled target)</p>	<p>Target not met, though payments in excess of £1m received over quarters 1 to 3 which exceeds the level of payments received over the same period in previous years.</p>
<p>02. % NNDR arrears collected (profiled target)</p>	<p>At the end of November 45.04% arrears collected however a number of new assessments brought into charge in December, including several businesses with large Rateable Values. This increased the debit on prior years between November and December by £400k+</p>
<p>04. % Non-domestic Rates Collected</p>	<p>Whilst target not met £28.2m collected by the end of Q3. Outcome impacted by several new large Rateable Value assessments coming into rating at the end of Q3.</p>

Appendix 2: Council Plan Targets and Supporting KPI's for Our Environment 'by protecting the quality of life for residents and businesses, meeting environmental challenges, and enhancing biodiversity'

Status Key

Target Status	Usage
On Track	The target is progressing well against the intended outcomes and intended date.
Not on Track	<ul style="list-style-type: none"> The target is six months off the intended completion date and the required outcome may not be achieved. To flag annual targets within a council plan period that may not be met. To reflect any target that does not meet the expected outturn for the reporting period (quarterly).

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Council Plan Target (Target date 31/03/28 unless stated otherwise)	Status	Q3 2024/25 Progress Update
ENV.01 - Update the Carbon Reduction plan to deliver Net Zero 2050	On Track	<p><i>Climate Change Projects</i> Minewater Heat Demonstrator Project & Minewater Heat Network Feasibility Study Permitting Meeting with Coal Board Confirmed - 17 Jan 2025 Sustainable Energy appointed to deliver Heat Network Feasibility Study August Minewater Feasibility Study Inception (including site visits) 16 October 2024.</p> <p><i>Local Area Energy Plan</i> This is progressing and Executive have approved the in kind funding. BDC / NEDDC / CBC Local Area Energy Plan starting June 2025</p> <p><i>Retrofit Skills Project</i> Phase 2 completed and funding delivered to BDC. Final Report and information sent via Rider Levett Bucknall to Midlands Net Zero Hub January 2025 Rigs delivered to local colleges and Universities September 2024 Employers, Educators and Local Authority Forums being delivered Careers Advice Day held on 22 October coordinated by Direct Education Business</p>

Council Plan Target (Target date 31/03/28 unless stated otherwise)	Status	Q3 2024/25 Progress Update
		<p>Partnership.</p> <p><i>Carbon Disclosure Project</i> Completed data sent to project lead, awaiting feedback.</p> <p><i>Bolsover District Council Carbon Emissions Data Collection</i> Draft figures for 2023/2024 shared with Cabinet Members. Awaiting final figures from Transport team and Dragonfly (Water). Working with Climate Officers across Derbyshire to set up a reporting framework.</p> <p><i>Energy and Carbon Emission reduction Advice</i> Working with Warmer Derby and Derbyshire and Groundwork Five Counties to give home energy advice. Home Energy pages on website updated.</p> <p><i>Climate Change and Communities Scrutiny Committee</i> Ongoing work towards meeting objectives set out by Committee</p> <p><i>Green Skills Hub Portland Drive</i> East Midlands Investment Zone funding £250,000 award to develop centre, bid with Rider Levett Bucknall . Working through delivery.</p> <p><i>Local Authority Retrofit Accelerator Project</i> Climate Office leading on behalf of Derbyshire authorities in delivering this project. Workshops arrange for Q4 2023/2024 and Q1 2024/2025.</p> <p><i>Green Generation Project</i> Working with Bassetlaw Community and Voluntary Service to support Green Generation Project.</p>

Council Plan Target (Target date 31/03/28 unless stated otherwise)	Status	Q3 2024/25 Progress Update
<p>ENV.02 - Increase the combined recycling and composting rate to meet government's 65% target by 2035.</p>	<p>On track</p>	<p>1. <i>Review domestic household customer recycling service requirements to meet government's 'Simpler Recycling' collection core-material set by 31st March 2026.</i></p> <p>The Council's kerbside (burgundy bin) recycling collection service meets the Simpler Recycling core material set requirements.</p> <p>2. <i>Review commercial waste customer recycling service requirements to meet governments 'Simpler Recycling' collection core-material set by 31st March 2025.</i></p> <p>The Council's commercial waste recycling collection service meets the Simpler Recycling core material set requirements; further to which, the Council has written to all small and medium enterprises it provides a service (July 2024) reminding them of their duty of care to meet Simpler Recycling requirements and the Council being able to provide a service to assist in meeting their duty.</p> <p>3. <i>Procure replacement kerbside recycling (burgundy bin) collection vehicles to meet government's 'Simpler Recycling' requirements. 31.1.25.</i></p> <p>Vehicles delivered early December 2024 and now deployed within service delivery operations. Action completed.</p> <p>4. <i>Extend commercial waste customer recycling service to meet all relevant customer's 'Simpler Recycling' collection requirements by 31st March 2025. 31.3.25.</i></p> <p>See update under 2 and 3 above.</p> <p>5. <i>Review recycling service customer educational information sources and platforms to increase recycling awareness and participation on an ongoing basis throughout period of the Service Plan period.</i></p> <p>The Council's website A to Z information has been updated along with other educational information such as sign display boards around the District. This is</p>

Council Plan Target (Target date 31/03/28 unless stated otherwise)	Status	Q3 2024/25 Progress Update
		<p>ongoing and supports the Action Plan of the Customer and Communities Scrutiny review of waste and recycling promotion.</p> <p><i>6. Review domestic household customer recycling service delivery costs arising from notification of EPR (Extended Producer Responsibility) payments coming into effect from 1st April 2026.</i></p> <p>The Council has received notification from Defra of its 2025\26 EPR (Extended Producer Responsibility) payment to meet the cost of collecting packaging (recyclable) wastes. The Waste Disposal Authority (DCC) has received a like payment to meet costs of the treatment and disposal of packaging waste which offsets payments it makes to Bolsover District Council (Waste Collection Authority) by way of recycling credit payment to reflect every tonne of waste diverted from the residual (black bin) waste stream.</p>
<p>ENV.04 - Introduce separate weekly collection of food waste by ending March 2026.</p>	<p>On track</p>	<p><i>1. Report to Council seeking approval to establish capital budget to meet procurement of food waste collection vehicles and kerbside caddy containers for all District households.</i> Action completed - Council approval granted 22nd May 2024.</p> <p><i>2. Undertake procurement (subject to Council approval) of food waste collection vehicles and kerbside caddy contains, seeking delivery by November 2025.</i></p> <p>Orders placed for 7No x 12tonne food waste collection vehicles with anticipated delivery at November 2025 with final delivery date awaited. Also, delivery of 42,000 x 23ltr food waste caddy received (October 2024) and stored in anticipation of delivery to Bolsover households early 2026.</p> <p><i>3. Review commercial waste customer collection arrangement to undertake separate collection of food waste from businesses from 1st April 2025; in particular, businesses which are not Micro-Enterprises, which by definition of the Financial</i></p>




Council Plan Target (Target date 31/03/28 unless stated otherwise)	Status	Q3 2024/25 Progress Update
		<p><i>Conduct Authority (FSA) (i) employ fewer than 10 persons and (b) have a turnover or annual balance sheet not exceeding €2 million (£1.71million).</i></p> <p>Streetscene Team has written to all its commercial waste customers to understand their obligations in meeting, by not later than 31st March 2025, the 'Simpler Recycling' core material set collection, including food waste and/or whether they meet the micro-businesses (with less than 10 employees) extended target of 31st March 2027 which includes schools and hospitals. The predominant businesses in Bolsover meet the micro-business definition, which they have until 31st March 2027 to make provisions for the separate food waste collection. Arising from the SME survey exercise undertaken, it is understood that businesses who do have need for a separate food waste collection service have alternate service provider provision in place. The Council is not receiving demand for a separate collection service at this time and further wrote to businesses to remind them of their duty in meeting government Simpler Recycling requirements.</p> <p><i>4. Serve notice on North East Derbyshire District Council in the cessation of their use of Bolsover District Council's Riverside Depot for the parking and operation of their Southern waste collection and street cleansing vehicles by not later than November 2025, to ensure capacity is available to meet Bolsover's increased vehicle (food waste) fleet requirements.</i></p> <p>Action completed - Notice issued to NEDDC 21st August 2024 to exit Riverside Depot by November 2025.</p> <p><i>5. Submit a major change to the Traffic Commissioner's Office to increase the number of large goods vehicles contained in Bolsover District Council's fleet operator license, in anticipation of 7 new food waste collection vehicles. Application to Traffic Commissioner to be submitted by ending 31st March 2025.</i></p> <p>This will be submitted to the Traffic Commissioner Office by ending 31.3.25.</p>

Council Plan Target (Target date 31/03/28 unless stated otherwise)	Status	Q3 2024/25 Progress Update
		<p>6. Commence separate collection of food waste from businesses which are not Micro-Enterprises.</p> <p>Update as per item 3 update.</p> <p>7. Prepare a communication plan to promote introduction of separate weekly food waste collection to all District households from 1st April 2026.</p> <p>To be developed over course of Q1 and Q2 2025.</p> <p>8. Report to Council seeking approval to establish revenue budget to meet the ongoing operational cost of undertaking separate weekly food waste collections from 1st April 2026 to all District households. To be undertaken following Government informing the Council of its new burdens revenue funding award.</p> <p>It is anticipated Defra will inform Councils of their indicative new burdens (revenue) funding at ending March 2025.</p> <p>9. Delivery of kerbside caddies to all District households between November 2025 and March 2026, utilising in-house waste services staff during winter suspension of green bin collections in anticipation of commencing separate weekly food waste collections from 1st April 2026. Anticipated delivery January, February and March 2026.</p> <p>Delivery of food waste caddybins to be undertaken early 2026 in anticipation of a 1st April 20226 service commencement date.</p> <p>10. Commence separate weekly collection of from all District households.</p> <p>Commencement will be arising from delivery of actions 1 to 9.</p>






Council Plan Target (Target date 31/03/28 unless stated otherwise)	Status	Q3 2024/25 Progress Update
ENV.05 - Carry out 155 targeted proactive littering / dog fouling patrols per year	Not on track	<p>17 out of the planned 39 patrols were carried out this quarter. The Environmental Enforcement Team continues to be affected by 2 longer term absences and 1 vacancy.</p> <p>The new appointment started on the 20th January 2025 and will aim to catch up during Q4 however this will be a stretch and may not be achievable.</p> <p>To date 69 planned patrols undertaken</p>
ENV.06 - Reduce fly-tipping incidents per 1,000 people in Bolsover District over the plan period	On Track	<p>Meeting held with newly appointed Assistant Director (Streetscene, Community Safety and Enforcement) to discuss current joint working arrangements and suggested improvements. A further meeting will be arranged shortly with a view to agreeing joint improvement actions and clarify roles between the various teams involved across the two services.</p> <p>Q3 outturn data is not yet available. For Q2 the outturn was 3.53 per 1,000 people</p> <p>This is an OFLOG indicator – latest published data is for <u>2022/23</u>: Bolsover 16.5 incidents per 1,000 population. Lower quartile (from 12.6 to 45.0) for East Midlands Local Authorities</p>
ENV.07 - Achieve minimum quality standards of 60% for green spaces	On Track	<p>Planning are currently working through an audit of all of the green spaces across the district. A recent audit of play areas carried out in 2024 shows that of 74 play areas across the district 51 (69%) exceed the minimum quality standard, with an average score of 69%.</p>
ENV.08 - Annually monitor the condition of Local Wildlife Sites	On Track	<p>Derbyshire Wildlife Trust's report on evaluation of sites due by March 2025.</p>
ENV.09 - Support developers and local organisations to deliver Biodiversity Net Gain (BNG) across our urban and rural environments, realising future	On Track	<p>Work continues to secure BNG delivery through the decision-making process, with metrics now becoming available to build a district wide picture of the volume of permissions in place, and the scope of exemptions which have been applied</p>






Council Plan Target (Target date 31/03/28 unless stated otherwise)	Status	Q3 2024/25 Progress Update
opportunities that support and deliver our Local Nature Recovery action plan.		

Supporting Key Performance Indicators

Target Status	Usage
 Positive outturn	The outturn is above target or positive (for some targets a positive outturn requires the result to be below the target set).
 Within target	The outturn is within 10% of the target set. Indicator owner and lead officers
 Negative outturn	The outturn is below target or negative (for some targets exceeding the target results in a negative outturn).

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Environmental Health	Q1 2024/25 Outturn	Q2 2024/25 Outturn	Q3 2024/25 Outturn	Q3 2024/25 Target	Status
EH 01 Percentage of EH service requests resolved within the reporting period that were resolved within set target time	88	87	90	90	 On / Above Target
EH 02 Percentage of planned food premises inspections carried out against programme (High Risk Cat A, B, C's)	100	97	100	100	 On / Above Target
EH 03 Percentage of planned LA-PPC inspections carried out against programme	50	0	60	100	 Below Target
EH 04 Percentage of planned Animal Licensing inspections carried out against programme	100	100	100	100	 On / Above Target
EH 05 Number of targeted proactive littering/dog fouling patrols carried out	37	15	17	39	 Below Target

EH 06 Number of proactive community patrols or events focussing on litter, waste and dog fouling	5	1	0	4		Below Target
Streetscene						
SS 01 Remove 95% of hazardous Fly Tipping within 24 hours of being reported	100	100	80	95		Below Target
SS 02 Remove 95% of non-hazardous Fly Tipping within 5 working days of being reported	97	95	94	95		Within Target
SS 03 Undertake Local Environmental Quality Surveys Detritus	12	7	9	12		Below Target / Positive
SS 04 Undertake Local Environmental Quality Surveys Weeds (Quarterly)	7	5	6	14		Below Target / Positive

KPI Exception Notes

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EH 03 Percentage of planned LA-PPC inspections carried out against programme	6 out of 10 scheduled to take place up to end of Q3 have been completed. There have been difficulties with access arrangements for 2 premises, gaining relevant information on one permit holder (Information Notice Served) and the other premises only conducts emissions monitoring every two years, with results not available until the beginning of March so the inspection has been put back to coincide with the monitoring data being available.
EH 05 Number of targeted proactive littering/dog fouling patrols carried out	The Environmental Enforcement Team continues to be affected by 2 longer term absences and 1 vacancy. The vacancy should be filled soon and will aim to catch up during Q4 however this will be a stretch and may not be achievable
EH 06 Number of proactive community patrols or events focussing on litter, waste and dog fouling	As above. Reactive work continues to take priority during this time.
SS 01 Remove 95% of hazardous Fly Tipping within 24 hours of being reported	5 incidents of hazardous fly tips experienced within this period of which 80% (4No) were cleared within the 24hour (1 day) target. Reduced resource availability over the December (Christmas closedown) period placed some constraints of performance.

Appendix 3: Council Plan Targets for ‘Our Economy by driving growth, promoting the district and being business and visitor friendly’

Status Key

Target Status	Usage
On Track	The target is progressing well against the intended outcomes and intended date.

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Key Council Target	Status	Q3 October to December 2024 Progress
ECO.01 - Refresh our Business Growth Strategy to enable and empower Dragonfly to support the Council to make best use of our assets, support growth in the local economy, attract inward investment to the district and maximise the district's share of potential funding streams from the Government and the East Midlands Combined County Authority	On Track	<p>A further workshop of officers is due to be held on 13 January to work through projects underway / proposed for inclusion in the growth strategy. it will aim to identify local, district wide, and more regional projects which will benefit the district's local economy. following this workshop the feedback and activities will be collated in to the draft strategy document. This will then be brought together in to a draft document and circulated to officers for their comments before being circulated wider for consultation and formal adoption as the Council's Growth Strategy.</p> <p>There has been a slight delay on the proposed timescales for delivery, but this has benefitted the team, as it aligns to work of the Devolution Team, EMCCA, and DCC who are co-ordinating investment opportunities, which ensures we are taking a consistent approach to the investment and strategic priorities for growth.</p>
ECO.02 - Work with partners to develop a place-based narrative to encourage inward investment, increase engagement with our key heritage assets and grow the visitor economy, the number of tourists and the amount of tourism spending in the district by 2025.	On Track	<p>This programme of work is led by the Bolsover Place Board - 8 representatives from across the area that sponsor and steer the place programme ensuring that we deliver and stay focussed on the aim and key priorities of the programme: Bolsover; confidently embracing its wider experience is the emotive, call to action for the place. This, alongside the accompanying themes:</p> <ul style="list-style-type: none"> • we've made it our business to reach out • experience our great value, living location • your visitor experience, all packaged up <p>Since the launch of the Bolsover Place Programme in July 2024 the Tourism & Place Manager has been showcasing the new place led approach and new Bolsover ambition at local, regional, and national events. One such opportunity was to present</p>

Key Council Target	Status	Q3 October to December 2024 Progress
		<p>the new Bolsover ambition at the national High Street Taskforce event, hosted by The Institute of Place Management - Bolsover being 1 of 3 areas asked to present out of over 130 areas that had been part of the programme.</p> <p>The place programme action plan will be funded through the £15m Regeneration Fund allocation, so preparatory work has been carried out so that once the funding is received the action plan can be delivered. Priority projects of the programme include:</p> <ul style="list-style-type: none"> • Welcome Pack - for those moving into new housing (showcasing the attractions, town centre offers and local walks/trails) working with 6 local housing developers to add in their show homes and welcome packs for new owners • 10 Year strategic Ambition that aligns arts, culture, heritage, visitor economy and place (framework for the new Culture & Place subgroup of the Place Board) • Deliver short break packages working with Derbyshire and Nottinghamshire partners across the EMCCA area to increase awareness and visitor spend in the area • Business Plan for a Creative Hub and creative business district in Bolsover town • Young Ambassador Scheme - work with key skills partners to shape a new ambitious programme that provides young people with the skills and confidence to be job or apprenticeship ready whilst instilling a sense of pride and sense of place • Embed the new visual language and new narrative in and around the place - including the Bolsover Loop trail and in the Regeneration Funded projects.
<p>ECO.03 - Work with partners to develop innovation and growth in our cultural and creative sectors through active support of an investment in a creative's network, cultural corridor, and maker's hub.</p>	<p>On Track</p>	<p>Woman's Creative Network - Platform Thirty1 have been commissioned to deliver support to creative businesses from the arts, culture, visitor economy sectors. The monthly network meets the first Wednesday of every month at Pleasley Vale Mills. In Q3 41 attendees came to the networking session.</p> <p>Creative Hub Business Plan and Creative Business District - Local Creative Ltd have been commissioned to deliver both a Strategic Framework for the new Bolsover Place Programme - Tourism & Place Group and a separate Business Plan for a Creative Hub in Bolsover town centre. The work is being led by Dr Claire Tymon following the Arts Council England funded feasibility and need and demand study that concluded there is a strong demand for a local creative hub in Bolsover from</p>

Key Council Target	Status	Q3 October to December 2024 Progress
		<p>both potential users and creative partners. The new Tourism & Place Group will replace the Bolsover Partnership Culture & Tourism Group.</p> <p>Cultural Coalition - Bolsover is part of a consortium with Chesterfield Borough and North East Derbyshire District Council's to work collectively to support and develop the creative sector. The Coalition has had initial funding through Arts Council England to carry out a mapping of all cultural businesses across the district of which 786 creative businesses have been identified, 159 of which are in the Bolsover District area. The group are now working on supporting creative businesses to promote their talent through a national platform - CREATE Britain Platform- https://www.createbritain.com</p> <p>Derbyshire Makes - A DCC led County wide programme to explore innovation, creativity, design, craft, skills, manufacturing - all through the lens of making. Bolsover is one of the key hubs which will host an event during the Easter weekend in 2025 as part of a 4-week countywide festival in March/April over the next 3 years. The event will feature artists, manufacturers, designers, businesses, makers and heritage attractions. Officers are part of the Bolsover Hub Steering Group to support the festival planning and delivery.</p>
ECO.04 - Work with Higher Education and Further Education providers and other partners to develop post 16 provision within the district to enable and empower more of our local workforce to find better paid, skilled jobs.	On track	Letters of support from both the Leader of the Council and the Bolsover Place Board have been sent to relevant ministers to support the North Derbyshire University Academy following the review of all Free School projects by the new Government. A response has been received from Catherine McKinnell MP - Minister for School Standards. Matt Hall - Executive Headteacher from Redhill Academy Trust sits on the Bolsover Place Board and we are keen to ensure we support the post 16 provision in Bolsover.
ECO.05 - Secure investment in improvement of our existing business estate and delivery of new commercial space, including regeneration of Pleasley Mills, to meet the needs of local business, encourage inward investment and support growth throughout the local economy.	On track	Development of <u>new Industrial Units on Portland Drive, Shirebrook</u> March 2026: Planning application is to be determined at the Planning Committee meeting in January 2025. Following several revisions needed to be made due to the requirement to meet Bio-Diversity Net Gain (BNG) obligations and in order to achieve no net loss on the site. The officers have found some anomalies with the BNG requirements and have made some adjustments to the proposals which mean there is now no obligation to achieve a 10% uplift, saving £170k on development costs, and being able to achieve planning approval in the coming weeks.

Key Council Target	Status	Q3 October to December 2024 Progress
		<p><u>Reconfiguration of Vernon Street</u> to provide two industrial units Dec 2024: Negotiations are ongoing with an interested party for the lease, and taking occupation. The building requires some investment to bring it back up to compliance for letting, so work is underway to obtain quotes for the repairs, including roller shutter doors, electric supply servicing, and getting quotes for the fire risk strategy. A report will be presented to the Executive at the meeting on 27 January for the approval of the heads of terms for the interested party to secure a letting for 10 years.</p> <p><u>Inward Investment enquiries into the district</u> - promotion of the available Council owned assets. Work is ongoing to support DCC inward Investment team, but the transfer of the LEP's inward investment team into the new EMCCA structure will bring some changes to the service delivery and the team are continuing to provide investment opportunities and answer queries when enquiries are sent through either from EMCCA or DTI.</p> <p><u>The redevelopment of 36/36a Market Place, Bolsover</u> to provide new retail space Mar 2026: The site has been valued at £180,000 in its current state. Structural surveys, RICS surveys and utility surveys are underway. The purchase of the land was dependent upon funding through the £15million regeneration funding, so has been delayed until the funding is confirmed, anticipated Jan/Feb 25. The tenant of the building - Bolsover CVS - has served notice to vacate the property and is negotiating with the council to occupy 8a Cavendish Walk as a temporary measure until the building works are completed and the tenant can take occupation of the new community centre in the former White Swan. A report will be presented to Executive for approval end of Jan 25.</p> <p><u>Former White Swan Public House - community hub</u> Mar 2026: The site has been valued at £225,000 in its current state. Structural surveys, RICS surveys and utility surveys are underway. The purchase of the land was dependent</p>

Key Council Target	Status	Q3 October to December 2024 Progress
		<p>upon funding through the £15million regeneration funding, so has been delayed until the funding is confirmed. MoU is anticipated to be issued Jan/Feb 25, following ministerial approval from MHCLG.</p> <p><u>9a Church Street, Clowne</u> - following a report to Executive for the lease of the property, the tenant has now taken occupation and is commencing with works to redesign the internal space to reconfigure the former vets to a performing arts studio. The tenant has also secured a business growth grant to invest in the business' equipment.</p> <p><u>Regeneration proposals for Pleasley Vale Business Park</u> During the last quarter, the Executive approved the appointment of P&D Environmental to complete flood remedial works at Pleasley Vale Business Park. Following a procurement exercise for a full scope of works by the Loss Adjuster's appointed contractor, Monaghan's recommended that Dragonfly Development Limited be appointed as the preferred supplier. Dragonfly Development Limited submitted the most cost-effective quote of the three submitted, which was within the initial estimate approved by the Loss Adjuster, and they were identified as the most compliant tender with the lowest risk. Executive approved the appointment of Dragonfly Development Limited at the December committee meeting.</p> <p>Both appointments will mean works can commence early in the new year on both the remediation following storm Babet, and mitigation against future flood events.</p> <p>The Business Estates Manager and the Facilities Management Team within Dragonfly Development (Management) Limited have worked tirelessly over the last 12-months since the flood event to ensure relationships with tenants have been maintained, services upheld, and pressure put on all parties to bring this to a conclusion. As a result of this, tenant levels have remained constant and revenue streams maintained throughout. The works being able to commence will be welcome news to those tenants directly affected by Storm Babet.</p>

Key Council Target	Status	Q3 October to December 2024 Progress
		<p>At its December meeting, the Council approved funds for investment into Pleasley Vale for the schemes identified above as well as additional repairs and works to the mill buildings. The Council further approved a recommendation for Members to delegate authority to the Chief Executive Officer to establish the post and budget of a Building Surveyor/Contractors Administrator into the Property Services Team of DMBL, to be appointed to manage and oversee the building works and repairs at Pleasley Vale Business Park. This will provide much needed resource to oversee the works on behalf of the district council. The vacancy has been advertised and is now closed to applicants, with shortlisting underway.</p> <p>Work is continuing with proposals for the renovation and reuse of the two Gatehouses properties. A pre-construction scope of works has been agreed and officers of the project team and the Council's Conservation Officer have conducted site visits to inform the scope as well as potential end uses.</p>
ECO.06 - Deliver a fully operational crematorium and manage this facility to generate income from 2025.	On Track	Work is continuing for producing a compliant detailed design pack for the construction team to work off for the construction of the two buildings. The remedial work required to remove some brickwork to the wake building has been completed with the brickwork now underway. The Architect has made a non-material amendment application to the local planning authority week commencing 21 October, which has subsequently been approved.
ECO.07 - Review procurement rules to meet public procurement regulations and social value requirements.	On Track	The new procurement rules have been amended through the implementation of a new social value policy that was approved by Executive in September 2024. A further review will take place when the new Procurement Manager commences at the Council in February.

No Council KPI's to report under this council plan aim.

Appendix 4: Council Plan Targets and Supporting KPI's for 'Our Housing by delivering social and private sector housing growth'

Status Key

Target Status	Usage
On Track	The target is progressing well against the intended outcomes and intended date.
Achieved (behind target)	The target has been completed but outside the intended target date. Success to be celebrated but reason for late delivery should be acknowledged.
Not on Track	<ul style="list-style-type: none"> The target is six months off the intended completion date and the required outcome may not be achieved. To flag annual targets within a council plan period that may not be met. To reflect any target that does not meet the expected outturn for the reporting period (quarterly).

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Council Plan Target (Target date 31/03/28 unless stated otherwise)	Status	Q3 2023/24 Progress Update
1 - Prepare and adopt new Council Housing Strategy by December 2024 (originally October 2024)	Achieved (behind target)	Final version of Strategy presented to Customer Services Scrutiny Committee in November, and Executive/Council in December. Strategy adopted and delivery plan in development.
2 - Deliver 200 new homes through a new Bolsover Homes Programme using Dragonfly Development Ltd by March 2028	Not on Track	<p>Dragonfly Development are on site at Woburn, Blackwell and this will deliver 45 units comprising bungalows, houses, and a newly built independent living scheme. Phase 1 is due for handover late summer 2025, the rest of the site to be completion April 2026.</p> <p>Planning permission has been submitted for 9 properties at Alder Close, a decision is due on 22nd January 2025. Should this be successful a suggested completion date of April 2026 has been prided. Further sites are being explored and will be presented for consideration in due course.</p> <p><u>Performance note</u></p>

Council Plan Target (Target date 31/03/28 unless stated otherwise)	Status	Q3 2023/24 Progress Update
		At this current rate of activity, a further 146 homes would need to be in the pipeline during 2025/26 and 2026/27 to enable the target to be met by March 2028 (taking into account the time required from planning permission to new home handover).
3 - Maintain high levels of tenant satisfaction with council housing and associated services as assessed under the annual Tenant Satisfaction Measures (TSM) with the aim to be above the national average.	On Track	<p>During this quarter the first reminder wave for the 2024/25 tenant perception survey was completed. To date 458 responses have been received but this is still below the target of 550 minimum responses. Satisfaction levels remain good and should be similar to last year once the target number of responses has been met.</p> <p>Local benchmarking completed against neighbouring authorities and against Acuity average shows that the Council is generally performing well for perception measures.</p> <p>The Regulator for Social Housing released their initial analysis of the 2023/24 survey return in November 2024. BDC were above the national average for all 12 perception measures, and in the upper quartile for 10 of them.</p> <p>Not all of the 10 management information measures can be measured as good/bad performance. Of those that can 5 met national average, 2 were just below average, - non emergency repairs completed within timescales and Gas Safety Check, and 4 were below average, Water Safety Checks, Lift Safety Checks, (impacted by Safe & Warm works which won't be an issue in 2024/25) Decent Homes and Anti-Social Behaviour Cases relative to the size.</p>
4 - Work towards compliance with the Social Housing Consumer Standards, ensuring tenants' voice is key when developing new council housing policies, procedures, and improvements.	On track	Approval of core Tenant Performance data by Housing Liaison Board members in October 2024, this is now being developed by Communications team ready for January HLB meeting. Improvement Plan being monitored at Housing Stock Management Group with verbal reports to HLB. Article in Nov 2024 newsletter updating tenants on improvement plans. New approaches to tenant engagement being trialled - Locality Groups; Tea with Tenants; Housing Surgeries. Tenant Census still in progress. Improved complaint analysis continues.

Council Plan Target (Target date 31/03/28 unless stated otherwise)	Status	Q3 2023/24 Progress Update
5 - Commission and complete an appropriate council housing stock condition survey by April 2025, upon completion develop an improved rolling programme of stock inspections to inform future repairs and maintenance programme.	On track	At end December 2024, our contractor had undertaken 80% of properties, with a programme to continue until mid-February 2025.. A report to then be provided by the end of February with full information as to Decent Homes Compliance and future Capital spend.
6 - Annually monitor housing delivery in the district and take steps if required to continue to meet the annual target of 272 new homes set out in the Local Plan for Bolsover District.	On track	Based on the latest quarterly information collected on major housing sites in relation to S106 Agreement monitoring, we are on track to meet the annual target when it is compiled in April 2025.
7 - Commission and complete Local Housing Needs evidence by August 2024 to better understand the district's affordable housing needs	On track	Local Housing Needs study being prepared by Icini Projects and final draft received in December 2024 and will inform the Local Plan Review report in February 2025.
8 - Work with partners to increase the supply, quality, and range of affordable housing to meet identified local needs.	On track	Work underway and plan being prepared to engage with partners to increase the supply, quality, and range of affordable housing to meet identified local needs.
9 - Develop strategies to support the private rented sector in supporting the Council in its duties.	On track	Further support to DASH/CB4YS landlord event in Dec 2024 focussed on the Renters' Rights Bill. Regular meetings being held with officers involved in delivery of Strategy. Update planned to Scrutiny in April/May 25.
10 - Deliver the actions within the Council's Homelessness Strategy by December 2027	On track	Countywide steering group, chaired by Homeless Strategy Officer have met again this quarter.

Council Plan Target (Target date 31/03/28 unless stated otherwise)	Status	Q3 2023/24 Progress Update
		<p>Ongoing work with hospital discharge protocol - Health colleagues looking for further opportunities to work together with housing relating to hospital discharge process.</p> <p>Considering funding a position in care transfer hub for Derbyshire homeless team's benefit. Mental & physical health discharge is disjointed in Derbyshire, and this could help devise a smoother discharge process for those threatened with homelessness.</p> <p>Work continues on the countywide landlord offer, PRS forum took place in November 2024 jointly with BDC, CBC & NEDDC. Private landlords from the areas attended (Presentations on Renters reform, Energy Proficiency Certificates, Department of Work & Pensions, Call before you serve).</p> <p>Using Rough Sleeper Initiative funding (held by CBC) a proposal for a dedicated rough sleepers accommodation is being considered to prevent the flow of new rough sleepers.</p>

Supporting Key Performance Indicators

Target Status	Usage
Positive outturn	The outturn is above target or positive (for some targets a positive outturn requires the result to be below the target set).
Within target	The outturn is within 10% of the target set. Indicator owner and lead officers
Negative outturn	The outturn is below target or negative (for some targets exceeding the target results in a negative outturn).

Housing	Q1 2024/25 Outturn	Q2 2024/25 Outturn	Q3 2024/25 Outturn	Q3 2024/25 Target	Status
01. Proportion of rent collected as a % of rent due in the financial year	83	90	94	92	Above Target
02. Percentage of rent lost through LA dwellings becoming vacant (void rent low)	3.2	3.3	3.4	3.5	Below Target (Positive)
03. Former tenants arrears as a % of rent due in the financial year.	2	2	2	2 (see note)	On Target
04. Current tenants arrears as a % of rent due in the financial year	5	5	5	4	Above Target (Negative)
05. Allocations - from Dragonfly handover to relet - 14 working days	20	16	7	14	Below Target (Positive)
06. Homelessness successful prevention cases	84	79	80	75	Above Target
07. Homelessness successful relief cases	80	67	61	45	Above Target
08. % of Stage 1 housing complaints responded to within 10 working days	100	100	100	100	On/Above Target
09. % of Stage 2 housing complaints responded to within 20 working days	100	100	100	100	On/Above Target




Note

03. Former tenants arrears as a % of rent due in the financial year.	This performance indicator has recently been audited as part of the Corporate Performance Internal Audit. Although there has been no change in the way that the indicator is calculated it was recommended that we highlight the fact that although the former tenant arrears information is accurate we are using estimated figures for the amount of rent due in the financial year - the figures recorded in Q4 will be the accurate information.
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










KPI Exception Note

04. Current tenants arrears as a % of rent due in the financial year	Although we are still above the target we are still seeing a gradual decrease in the number of cases. This is in part down to the Mobysoft software which only prompts the cases that the Income Management Team need to be focussing on rather than listing all tenancies in arrears. The team continue to work hard with tenants to signpost to support agencies and offer appropriate assistance and we continue to be supportive yet but firm in our approach to the arrears.
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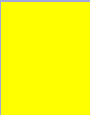



Appendix 5: Dragonfly KPI's

Target Status	Usage
 Positive outturn	The outturn is above target or positive (for some targets a positive outturn requires the result to be below the target set).
 Within target	The outturn is within 10% of the target set. Indicator owner and lead officers
 Negative outturn	The outturn is below target or negative (for some targets exceeding the target results in a negative outturn).

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Dragonfly	Q1 2024/25 Outturn	Q2 2024/25 Outturn	Q3 2024/2025 Outturn	Q2 2024/25 Target	Status
Domestic Compliance in ILS properties against Fire	100%	100%	100%	100%	 On/above Target
Domestic Compliance in ILS properties against Asbestos	100%	100%	100%	100%	 On Above Target
Domestic Compliance in ILS properties against Water Safety	97%	93%	100%	100%	 Below Target
Domestic Compliance in ILS properties for Lifts (TSM BS02-05)	100%	100%	100%	100%	 On/Above Target
Capital spend - Welfare Adaptions	100%	100%	100%	100%	 On/Above Target
Capital spend - External Wall Insulation	100%	100%	100%	100%	 On/Above Target
Capital spend - Electrical Upgrades	100%	100%	100%	100%	 On/Above Target
Capital spend - Ext Door Replacements	100%	100%	100%	100%	 On/Above Target
Capital spend - Heating	100%	100%	100%	100%	 On/Above Target
Capital spend - Unforeseen works	100%	100%	100%	100%	 On/Above Target
Capital spend - Kitchen Contract	100%	100%	100%	100%	 On/Above Target
Capital spend - Soffit & Facias	100%	100%	100%	100%	 On/Above Target

Capital spend - Roof Replacement	100%	100%	100%	100%		On/Above Target
Capital spend - Flat roof replacement	100%	100%	100%	100%		On/Above Target
Capital spend - Bramley Vale	100%	100%	100%	100%		On/Above Target
Capital spend - Void wet rooms	100%	100%	100%	100%		On/Above Target
Capital spend - Safe & Warm scheme	100%	100%	100%	100%		On/Above Target
Domestic Blocked drains cleared	95.67%	99%	96%	90%		On/Above Target
Bolsover Homes - Building programme	To agreed client specification	100%	100%	100%		On/Above Target
Commercial Building Compliance against Fire	100%	66%	100%	100%		On/Above Target
Commercial Building Compliance against Asbestos	100%	100%	100%	100%		On/Above Target
Commercial Building Compliance against Water Safety	97%	93%	100%	100%		On/Above Target
Commercial Building Compliance against Lifts	100%	100%	100%	100%		On/Above Target
PAT testing to all equipment available for testing	100%	100%	100%	100%		On/Above Target
No of working days to respond: 1 day for urgent	100%	71%	74%	100%		Below Target
No of working days to respond: 3 days non urgent	91.66%	84%	65%	100%		Below Target
No of working days to respond: 10 days regular maintenance	100%	81%	82%	100%		Below Target
Attend dangerous structures within 1 working day. when requested by DBCP (DBCP are the district lead on dangerous structures)	100%	100%	100%	100%		On/Above Target
Attend to defects and tenant operating queries within 2 working days	100%	100%	100%	100%		On/Above Target
1. TSM RP02 Emergency Repairs	93.12%	97.18%	93.83%	90%		On/Above Target
2. TSM RP02 Non-Urgent Repairs	76.71%	87.17%	94.12%	80%		On/Above Target
Job Completion by Dragonfly teams obtained from Total Mobile	100%	99.90%	99.40%	80%		On/Above Target

Average time taken to complete works (calendar days) from receiving keys to handing keys back to Housing Management for reletting – Minor Voids	27	26	22	30		Below Target (Positive)
Average time taken to complete works (calendar days) from receiving keys to handing keys back to Housing Management for reletting – Major Voids	83	76	61	60		Within Target
Solid Fuel Servicing – Annual Programme	88.57%	100%	100%	75%		On/Above Target
Gas Servicing – Annual Programme	98.59%	98.81%	98.82%	75%		On/Above Target
Revenue spend - 100% spend over financial year. Target at Q1 - 25% of budget, Q2 50% of budget, Q3 75% of budget, Q4 100% of budget.	25%	50.54%	75.15%	75%		On/Above Target

KPI Exception Notes

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Facilities management - no of working days to respond: 1 day for urgent	Performance issues have been raised and are being managed through regular performance meetings.
Facilities management - no of working days to respond: 3 days non urgent	Performance issues have been raised and are being managed through regular performance meetings.
Facilities management - no of working days to respond: 10 days regular maintenance	Performance issues have been raised and are being managed through regular performance meetings.



BOLSOVER DISTRICT COUNCIL

**Meeting of the Finance & Corporate Overview Scrutiny Committee on 25th
February 2025**

Finance & Corporate Overview and Scrutiny Committee Work Programme 2024/25

Report of the Scrutiny Officer

Classification	This report is Public
Contact Officer	Thomas Dunne-Wragg, Scrutiny Officer

PURPOSE/SUMMARY OF REPORT

- To provide members of the Scrutiny Committee with an overview of the meeting programme of the Committee for 2024/25.

REPORT DETAILS

1. Background

- 1.1 The main purpose of the report is to inform members of the meeting programme for the year 2024/25 and planned agenda items (Appendix 1).
- 1.2 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 Review Scopes submitted will be agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.4 Members may raise queries about the programme at the meeting or at any time with the Scrutiny Officer should they have any queries regarding future meetings.
- 1.5 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.
- 1.6 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.

1.7 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

2. Details of Proposal or Information

2.1 Attached at Appendix 1 is the meeting schedule for 2024/25 and the proposed agenda items for approval/amendment.

3. Reasons for Recommendation

3.1 This report sets the formal Committee Work Programme for 2024/25 and the issues identified for review.

3.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Council Ambitions.

3.3 The Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

4 Alternative Options and Reasons for Rejection

4.1 There is no option to reject the report as the Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

RECOMMENDATION(S)

1. That Members review this report and the Programme attached at Appendix 1 for approval and amendment as required. All Members are advised to contact the Scrutiny Officer should they have any queries regarding future meetings.

Approved by Councillor Donna Hales, Portfolio Holder for Corporate Performance and Governance

IMPLICATIONS:

<u>Finance and Risk</u> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Details: None from this report.		
On behalf of the Section 151 Officer		
<u>Legal (including Data Protection)</u> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Details: In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in Part 1A, s9F(2) of the Local Government Act 2000.		
On behalf of the Solicitor to the Council		

Staffing Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Details: None from this report.	
On behalf of the Head of Paid Service	
<u>Equality and Diversity, and Consultation</u> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Details: None from this report.	
<u>Environment</u> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.	
Details: None from this report.	

DECISION INFORMATION:

<input checked="" type="checkbox"/> Please indicate which threshold applies:	
Is the decision a Key Decision? A Key Decision is an Executive decision which has a significant impact on two or more wards in the District or which results in income or expenditure to the Council above the following thresholds:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Revenue (a) Results in the Council making Revenue Savings of £75,000 or more or (b) Results in the Council incurring Revenue Expenditure of £75,000 or more.	(a) <input type="checkbox"/> (b) <input type="checkbox"/>
Capital (a) Results in the Council making Capital Income of £150,000 or more or (b) Results in the Council incurring Capital Expenditure of £150,000 or more.	(a) <input type="checkbox"/> (b) <input type="checkbox"/>
District Wards Significantly Affected: <i>(to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District)</i> Please state below which wards are affected or tick All if all wards are affected:	All <input type="checkbox"/>

<p>Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i></p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p>If No, is the call-in period to be waived in respect of the decision(s) proposed within this report? <i>(decisions may only be classified as exempt from call-in with the agreement of the Monitoring Officer)</i></p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>Consultation carried out: <i>(this is any consultation carried out prior to the report being presented for approval)</i></p>	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>
<p>Leader <input type="checkbox"/> Deputy Leader <input type="checkbox"/> Executive <input type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input checked="" type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/></p>	

Links to Council Ambition: Customers, Economy, Environment, Housing
All

DOCUMENT INFORMATION:

Appendix No	Title
1.	FCOSC Work Programme 2024/25

Background Papers
<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive, you must provide copies of the background papers).</i>

Finance & Corporate Overview Scrutiny Committee

Work Programme 2024/25

Formal Items – Report Key

Treasury Management	Capital	Borrowing & Investment	Budget Monitoring	Performance	Update from Scrutiny Chairs
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Date of Meeting	Items for Agenda	Lead Officer
17 July 2024	• Annual Corporate Debt Monitoring Performance Report 2023/24	Treasurer and Section 151 Officer
	• Budget Monitoring Report – Financial Outturn 2023/24	Treasurer and Section 151 Officer
	• Finance & Corporate Overview Scrutiny Committee Work Programme 2024/25	Scrutiny Officer
5 Sept 2024 51	• Corporate Ambitions Performance Update – April to June 2024 (Q1 – 2024/25)	Information, Engagement and Performance Manager
	• Budget Monitoring Report – Quarter 1 – April to June 2024/25	Treasurer and Section 151 Officer
	• Finance & Corporate Overview Scrutiny Committee Work Programme 2024/25	Scrutiny Officer
28 November 2024	• Budget Monitoring Report – Quarter 2 – July to September 2024/25	Treasurer and Section 151 Officer
	• Revised Budgets 2024/25	Treasurer and Section 151 Officer
	• Setting of Council Tax 2025/26	Treasurer and Section 151 Officer
	• Corporate Ambitions Performance Update – July to September 2024 (Q2 – 2024/25)	Information, Engagement and Performance Manager
	• Finance & Corporate Overview Scrutiny Committee Work Programme 2023/24	Scrutiny Officer
23 January 2025	• Proposed Budget – Medium Term Financial Plan 2024/25 – 2028/29	Treasurer and Section 151 Officer
	• Treasury Strategy Reports 2025/26 – 2028/29 Including:	Treasurer and Section 151 Officer / Principal Accountant
	• Treasury Management Strategy	Treasurer and Section 151 Officer
	• Capital Strategy	Treasurer and Section 151 Officer

Date of Meeting	Items for Agenda	Lead Officer
	<ul style="list-style-type: none"> Corporate Investment Strategy 	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> Finance & Corporate Overview Scrutiny Committee Work Programme 2024/25 	Scrutiny Officer
25 February 2025	<ul style="list-style-type: none"> Corporate Ambitions Performance Update – October to December 2024 (Q3 – 2024/25) 	Information, Engagement and Performance Manager
	<ul style="list-style-type: none"> Finance & Corporate Overview Scrutiny Committee Work Programme 2024/25 	Scrutiny Officer
7 May 2025	<ul style="list-style-type: none"> Corporate Ambitions Performance Update – January to March 2025 (Q4 – 2024/25) 	Information, Engagement and Performance Manager
	<ul style="list-style-type: none"> Finance & Corporate Overview Scrutiny Committee Work Programme 2024/25 	Scrutiny Officer